

Spring 2017 Half Day Career Cruising ACP Next Tier Training

(Will be tailored to accommodate either 3 or 3.5 hour sessions with break time included)

More intensive training on the ACP e-Portfolio Tools (60 minutes)

This section will focus more in-depth on the tools students use for building out their ACP portfolios and artifact/file inclusion and storage, along with, the associated management tools in the Career Advisor Management System (CAMS).

The CAMS Reporting Tools and Additional Management Functions (45 minutes)

This section will go deeper into the capabilities and utilization of the data reporting tools and additional program management options in CAMS that were not covered in the previous introductory training sessions.

Break (15 minutes)

Parent Portal & Student Surveys (30 minutes)

Review what parents see through the Parent Portal and how they can use it. Introduction to the student survey functionality.

Best Practices Implementation Discussion (60 minutes)

This section will showcase one or two best practice implementations from within each CESA region with Q & A sharing time with all participants.

Spring 2017 Half Day Career Basic Career Cruising ACP Introductory Training

(Will be tailored to accommodate either 3 or 3.5 hour sessions)

ACP Video Message from Robin Kroyer-Kubicek and Gregg Curtis (30 minutes)

Introduction to the Assessment and Career Exploration Tools (60 minutes)

This section will cover the Career Matchmaker Interest Assessment, the Learning Styles Inventory, the Careers section of Career Cruising including the career profiles and career clusters/pathways, and the relationship between these tools and the Career Cruising ACP Portfolio tool.

Break (15 minutes)

Introduction to the Post-Secondary and Financial Aid Exploration and Planning Tools (30 minutes)

This section will explore the post-secondary and financial aid databases, the school and financial aid selector tools, school comparison tools and the relationship between these tools and the Career Cruising ACP portfolio tools.

The Recommended Portfolio Completion Standards & the Tools in the ACP Portfolio for recording student experiences and achievements (30 minutes)

Introduction to Key Starter Management Tools in the Career Advisor Management System (CAMS) (45 minutes)

This section will focus on the main starter elements in the CAMS tools including locating and reviewing individual student account information; creating student lists and groups, locating and using the aggregate data reports; locating and using the classroom activities and teaching resources.

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